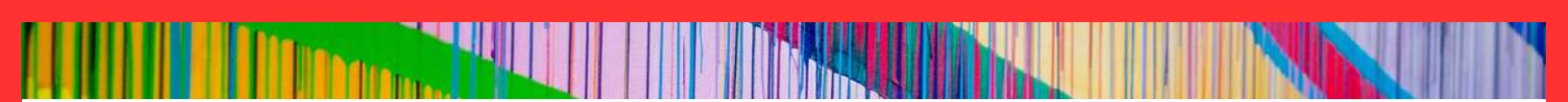


Standards For Working With Models

THESE STANDARDS ARE TO BE FOLLOWED AND IMPLEMENTED BY FACULTY AND STUDENTS STAFF AT ALL TIMES:

- Appropriate privacy must be ensured when a model is posing. Studio doors must be closed or partitions used, and blinds pulled down for the duration of the class if a life model is present.
- Physical contact or talking with the model is not acceptable.
- No nude photography or image capture of the model is permitted. Photographing models in a non-nude state does not occur without model consent. Any such request should be made to the faculty, and the model coordinator should be informed.
- No nudity (or display of sexual parts) will be allowed during digitally streamed model sessions. Streaming model sessions must be clothed.
- No cell phones out while the model is present. Sounds should be set to silent/vibrate. Due to the presence of cameras on cell phones, they are absolutely prohibited from being used during the duration of any class in which a life/portrait model is posing. If you have an emergency and need to make/take a call, you must leave the classroom.
- No disruption of the class or any disrespect to the model is allowed while they are posing. If a student should need to leave the classroom, they should do so during the models break. If a student has an emergency and must leave, please do so quietly. Any student returning to the classroom should knock on the door and wait for a response before entering.
- Academy faculty are the only individuals permitted to adjust and correct the pose of a model. This communication will be through verbal direction only. Any issues concerning a model and/or the pose are to be directed to the instructor or monitor, and in lieu of their presence the model coordinator is to be contacted.
- Pedestals and platforms are exclusively for models use, and are not to be used as tables or areas for art materials.
- Models are not to pose on any item other than a designated pedestal or platform to ensure the model's safety.
- Heaters, pads, designated model stands and changing areas are intended solely for the model and their comfort.
- There should be absolutely no storage of materials in the model changing rooms.



Studio Classroom Care & Regulations

THESE STANDARDS ARE TO BE FOLLOWED AND IMPLEMENTED BY
FACULTY AND STUDENTS STAFF AT ALL TIMES:

- EQUIPMENT, PROPS, STOOLS, EASELS are not to be borrowed from Classroom Studios.
 - Prepare your workspace so that you can clean up easily once you're done.
 - Throw your trash in appropriate trashcans.
 - Dispose of soiled rags, towels, thinner, paint and all flammable materials in marked drums located near the cleanup sinks on all floors.
 - Cardboard, aluminum cans, paper, glass containers in Recycling Bins.
 - All other items to be put in large black trash bins.
 - Clean up your work area – this includes all media dust, paint, and anything you brought into the classroom.
 - Please do not use inappropriate materials or tools in Studio Classrooms. Tools and Materials usage are regulated for appropriate shops. See rules and guidelines posted in respective shops.
 - Do not spray fixatives or varnishes in studios. All sprays and fixatives must be used ONLY in the designated ventilated areas in the Hamilton Building.
 - When using solvents and mediums, use containers with a lid. Only odorless solvents may be used.
 - Use the painting racks for current work only. Take your work home when pose is over and/or piece is dry.
 - Return stools and easels to one side of the studio classroom when class is finished.
 - Headphones should not be used during class session.
 - All cell phones are to be set to vibrate/silent or turned off in all classes.
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